



Position Title: Water Utilities Engineer/Project Manager

SAFNA Engineering & Consulting is seeking a Water Utilities Engineer/Project Manager with minimum of 8 years of experience to provide project management for public works related capital improvement projects in water, non-potable water reuse, and stormwater.

Work Location:

Position 1: Palm Desert/Coachella Valley Area

Position 2: Los Angeles Area

Start Date: Open Until Filled

Duties:

- Prepares, designs, and/or evaluates preliminary and final plans and specifications for a variety of City public works and private development projects.
- Supervises consultants and/or manages contractors, as necessary; plans, directs, and participates in projects being planned and completed by agency staff; ensures that all aspects of the projects are addressed and completed professionally.
- Plans, prepares budgets, coordinates, designs, inspects and manages the construction of infrastructure projects, which may include, but not be limited to: design oversight, construction and maintenance of roads, drainage, grading, buildings, water supply, reclamation and distribution, sewer collection systems, environmental mitigation and monitoring programs and other related subjects.
- Prepares contract specifications for public works projects, staff reports, cost estimates, and/or RFPs; submits jobs for competitive bid, as assigned.
- Plans and directs the work of employees reviewing development proposals within the agency, prepares section budgets, reviews and approves engineering calculations.
- Inspects and evaluates on-going public works projects to ensure compliance with plans and specifications; conducts surveys, and/or assists survey personnel in obtaining field data and conducts a variety of tests for compliance purposes.
- Manages environmental studies and coordinates with National Pollutant Discharge Elimination System requirements related to private development and public works projects.
- Verifies and maintains records and files and prepares comprehensive technical reports related to assignments; applies for and obtains permits and applies for and administers grants.
- Monitors compliance of local public works operations with applicable regulatory agency requirements.
- Coordinates work with other divisions, departments, agencies and private entities.
- Performs a variety of computer engineering support functions.
- Performs related duties as required.

Desired Skills:

- Knowledge of operations, design and activities of a civil engineering program.



- Modern and complex principles and practices of civil engineering.
- Procedures, methods and techniques of civil engineering.
- Contract administration principles; principles and practices of civil engineering and design.
- Practices, methods and terminology of surveying.
- Knowledge of construction standards.
- Principles and practices of hydrology and hydraulics.
- City engineering policies and procedures.
- Pertinent Federal, State, County and local laws, codes and regulations.
- Computer applications in civil engineering.
- Principles and procedures of financial record-keeping and reporting.

Required Qualifications:

- Bachelor degree in Civil Engineering or in a closely related field. Eight years of progressively responsible work experience in civil engineering related to complex design and/or construction projects.
- Position also requires a California Class C driver's license.

Preferred Requirements:

- Registered Professional Civil Engineer in the State of California.

SAFNA (safna.com) is a division of Heateflex Corporation (heateflex.com) that since 1974 has offered a wide range of professional engineering services and high technology products. The company is headquartered in Arcadia, California, and its customers are located in the U.S., Europe and Asia.

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